

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

September 6, 2022, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Kelly Thannum, Secretary

Absent:

Brian Christensen, Treasurer

Officers also present:

Ryan Williamson, Division Chief/Administrator
Mark Shaw, Asst. Chief (Electronic)
Chad Dawson, Asst. Chief
Lonnie Beckwith, Asst. Chief
Jai Windish, Division Chief-EMS
Jed Bauman, EMT

Absent:

Chip Wilmot, Fire Chief

1. Call to Order and Roll Call- President Christopher Lee called the regular meeting to order at 6:00 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) **Regular Meeting of August 2, 2022-**A motion was made by Christopher Lee to approve the regular meeting minutes from August 2, 2022. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #1.**

3. Public Comment on Agenda Items and Non-Agenda Items-None

4. Officers Report

Ryan Williamson gave the chief run report and equipment report. On October 25th the fire district will be having a visit from ISO, the Insurance Service Office, the organization who rates fire departments. The Association is making plans for the annual Halloween costume contest scheduled for Saturday, October 29th.

Mark Shaw noted the September training will be hose testing. They are also working on how to protect the burn side of the storage containers, so it doesn't rust and lasts longer. Mark noted they did training with Secor and it went well. They used the drone by the Mackinaw River and corn fields for thermal and visual training.

Chad Dawson noted he, Jai and Ryan have been working on getting Imagetrend set up.

Christopher Lee asked if at some point they can put together a list of benefits with the new program.

Jai Windish gave an update on GEMT and had a meeting with Brian Christensen on the documentation from payroll that is needed. The ADP program isn't separating the EMS and Fire payrolls, but we are working on getting a solution put in place. Jai noted the aging report looks good.

Chad Dawson noted they still have some more training on the ImageTrend but are hopeful to go live soon.

Lonnie Beckwith stated the building maintenance date is scheduled for October 1st. They will be painting the shed and doing inside work.

Kelly Thannum asked about the capital improvement purchase plan document. This is something Chip Wilmot has.

Kelly Thannum noted she would like to see the job descriptions finished up by the next meeting. Ryan's still needs to be finalized.

5. Old Business

- a) **Discussion and possible action for employee compensation**-This was deferred as Brian Christensen wasn't in attendance.
- b) **Discussion and possible action regarding purchase of Starcom radio equipment for interoperability with several neighboring departments.** Chip Wilmot is still waiting on finalizing the details of the cost.

6. New Business

- a) **Discussion and possible action regarding additional trustees to the Germantown Fire Protection District Board of Trustees**
Kelly Thannum noted having more trustees would make it nice to be able to talk to others and stay within the law.

Christopher Lee stated he didn't see any issues with keeping the board at three members.

Ann Sasso had to leave at 6:48 p.m.

The board discussed and agreed to defer.

- b) **Discussion on Annual Insurance Coverage**
Chris Lee reported that costs were up 4%. The justification was based on replacement costs of covered materials. There are some questions pending, however the policy was renewed.

7. Human Resources-None

8. Treasurer Report

a) **Presentation of bills and payment of bills**

A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #2.**

b) **Review of Financials**

The board discussed.

9. Secretary Report

a) **Review upcoming key dates, submissions and annual schedule of activities**

The minutes have been posted to the website. The annual schedule of activities was reviewed. Kelly Thannum asked if all schools in the fire protection district had been contacted for a fire drill. Ryan reported that they were contacted and scheduled.

b) **Review matters to be placed on the agenda for the next meeting**

The items for the next agenda were discussed. Kelly Thannum mentioned that we will need to file the paperwork to collect taxes for the next year. Otherwise, item 6a will be moved to old business.

10. Correspondence-None

11. Meeting Schedule-The next meeting is on October 4, 2022, at 6:00 pm.

12. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:00 p.m. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #3.**

Ann Sasso, Administrative Clerk