

**Germantown Hills Fire Protection District**  
**313 Prairie Avenue**  
**Germantown Hills, IL 61548**  
**309-383-4890**

**October 6, 2020 6:00 p.m.**

**Germantown Hills Fire Protection District Board:**

Present:

Randy Nash, President (Electronic)  
Brian Christensen, Treasurer (Electronic)  
Christopher Lee, Secretary

Absent:

Officers also present:

Chip Wilmot, Fire Chief  
Ed Madden, Asst. Chief  
Chad Dawson, Asst. Chief  
Lonnie Beckwith, Asst. Chief  
Ryan Williamson, Division Chief/Administrator (Electronic)  
Jai Windish, Division Chief-EMS (Electronic)

Absent:

Several members attended the board meeting by electronic means as per allowed by the Governor's Executive Order and the modification of the Open Meetings Act. The Fire Department was open for the public.

**Public Hearing-Budget and Appropriations Ordinance-**The public hearing was opened at 6:03. There was no public in attendance. The public hearing was closed at 6:05 p.m.

Brian Christensen joined the meeting at 6:06 p.m.

**1.Call to Order and Roll Call-** President Randy Nash called the regular meeting to order at 6:06 p.m. and roll call was taken. Christopher Lee ran the meeting with being on site at the Fire Department.

**2. Approval of Minutes-**The minutes from the last meeting were reviewed.

- 1) Regular Meeting of September 1, 2020-**A motion was made by Brian Christensen to approve the regular meeting minutes from September 1, 2020. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #1.**

**3. Officers Report**

Chief Wilmot gave the run report and equipment report. The October training will be on self-contained breathing apparatus. The Fire Association has elected to cancel this year's Halloween costume contest.

Ed Madden noted they are in the process of purchasing a program for training with Target Solutions.

Randy Nash thanked Ed on the great job on the Maynard Durst plaque.

Chad Dawson noted the EMS training is on pediatric emergencies. Chad noted the finance committee is recommending to the 911 Board to reduce fees.

Lonnie Beckwith stated at the quarterly officers meeting they agreed to the first annual workday at the department.

Ryan Williamson had created a spreadsheet to help track the calls and the revenue coming in. Lonnie Beckwith had added some graphs. The board discussed the information.

Jai Windish reported on the billing and collections. Jai explained the possibility of a grant under the CARES Act but noted it may not be worth it to pursue. The board agreed.

#### 4. Old Business

a) **Discussion and possible action regarding approval and filing of the 2020-2021 Budget & Appropriation Ordinance**

A motion was made by Randy Nash to approve the 2020-2021 Budget and Appropriation Ordinance. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #2.**

b) **Discussion and possible action regarding inquiring with the Eureka-Goodfield FPD to provide a complete recovery breakdown per the current contract for paramedic services.**

Randy Nash put together a letter to send to Eureka for the board's review. Brian had some suggested revisions. This was tabled until November.

#### 5. New Business

a) **Discussion and possible action regarding records retention and records storage for the GHFPD.**

The Fire Department has received a template of a record retention list and will need to make some revisions to the list to include all of the type of records within the department.

b) **Discussion and possible action regarding the development of the proposed 2020-2021 Tax Levy Ordinance.**

Brian Christensen discussed the proposed tax levy and will get this to Attorney Brady for review. This will be discussed next month.

c) **Discussion and possible actions regarding preparation and submission of the Annual Comptroller's Report.**

Brian Christensen stated the auditor is working on this.

**d) Discussion and possible action regarding the annual review of the GHFPD insurance coverages.**

This will be discussed at the next meeting.

**6. Human Resources**

**a) Jacob Williams-Volunteer Firefighter**

A motion was made by Christopher Lee to approve Jacob Williams as a volunteer firefighter. The motion was seconded by Randy Nash. All yeas and no nays.

**Motion passed #3.**

**7. Treasurer Report & Presentation of bills and payment of bills**

**a) Discussion and possible action regarding authorization of bills presented for payment**

A motion was made by Randy Nash to approve the payment of the bills.

The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #4.**

**8. Secretary Report**

**a) Review upcoming key dates and submissions**

Christopher Lee noted the minutes have been posted to the website.

**9. Review of Annual Schedule of Activities-**The annual schedule of activities was reviewed.

**10. Correspondence-**None

**11. Public Comments-**There was no public in attendance.

Ann Sasso noted air purifiers for the Fire Department are being purchased by the Village of Germantown Hills under the Local CURE Program. There will be no cost to the Fire Department.

There will be a Zoning Board of Appeals meeting on a zoning change to allow mixed use zoning. Ed Madden noted to make sure there are separate exits and an alarm system.

**12. Meeting Schedule-**The next meeting is on November 3, 2020 at 6:00 pm.

**13. Adjournment-A motion** was made by Christopher Lee to adjourn the meeting at 7:32 p.m. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #5.**

Ann Sasso, Administrative Clerk