

**Germantown Hills Fire Protection District**  
**313 Prairie Avenue**  
**Germantown Hills, IL 61548**  
**309-383-4890**

**October 8, 2019 7:00 p.m.**

**Germantown Hills Fire Protection District Board:**

Present:

Brian Christensen, Treasurer  
Gary Hull, Secretary

Absent:

Randy Nash, President

Officers also present:

Chip Wilmot, Fire Chief  
Chad Dawson, Asst. Chief  
Ryan Williamson, Division Chief/Administrator

Absent:

Lonnie Beckwith, Asst. Chief  
Ed Madden, Asst. Chief

**1. Call to Order and Roll Call-** Treasurer Brian Christensen called the regular meeting to order at 7:02 p.m. and roll call was taken.

**2. Approval of Minutes-**The minutes from the last meeting were reviewed.

- 1) **Regular Meeting of September 10, 2019-**A motion was made by Gary Hull to approve the regular meeting minutes from September 10, 2019. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #1.**

**New Business-Insurance Information-Dean Zobrist-**Please see below.

**3. Officers Report**

Chip Wilmot gave the run report and equipment repair report. The October training will be on self-contained breathing apparatus, including our annual fit testing.

Chad Dawson noted he has the hardware for the server upgrade and will be working on that.

Chip noted the Halloween contest is scheduled for October 26<sup>th</sup>.

**4. Old Business**

- 1) **Discussion and possible action regarding the bid specifications from the civil engineers on the potential parking lot improvements**  
Ryan Williamson stated he and Ed Madden had met with Austin Engineering to get a better explanation on the blue print plans for the parking lot. Ryan noted because each time there would be a mobilization fee, he recommended doing two of the lots at the same time since money is in the budget for one of the lots and after May there will be funds for the second lot. The board agreed to wait until early spring to take bids and do two of the parking lots in order to avoid the extra fee.

- 2) **Discussion and possible action regarding the development of the proposed 2020 Tax Levy Ordinance. Discussion will center around the recently passed Budget and Appropriation Ordinance and its impact on next year's tax levy.**

Brian Christensen stated he hadn't heard back from Attorney Brady so he will put something together for the levy in the mean time for the next meeting.

#### 5. New Business

- 1) **Discussion and possible action regarding cost reduction options that will be presented by district insurance agent.**

Dean Zobrist was in attendance to discuss the insurance renewal quote. Dean noted there's a list of items the insurance company needs that will help with the overall cost. Ryan Williamson will get the documentation to the insurance company.

#### 6. Human Resources

- 1) **Discussion and possible action regarding appointment of new positions: None**

#### 7. Treasurer Report & Presentation of bills and payment of bills

Treasurer Brian Christensen gave an update on the treasurer's report and fund balances.

- 1) **Discussion and possible action regarding authorization of bills presented for payment**

A motion was made by Gary Hull to approve the payment of the bills.

The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #2.**

#### 8. Secretary Report

- 1) Gary Hull noted the August meeting minutes have been submitted for posting to the website.

#### 9. Correspondence-None

**10. Review of Annual Schedule of Activities-**The annual schedule of activities was reviewed.

#### 11. Public Comments-None

**12. Meeting Schedule-**The next meeting is on November 5, 2019 at 7:00 pm.

**13. Adjournment-A motion** was made by Brian Christensen to adjourn the meeting at 7:33 p.m. The motion was seconded by Gary Hull. All yeas and no nays. **Motion passed #3.**

Ann Sasso, Administrative Clerk