

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

May 5, 2020 at 6:00 pm

Germantown Hills Fire Protection District Board:

Present:

Randy Nash, President
Brian Christensen, Treasurer
Christopher Lee, Secretary

Absent:

Officers also present:

Chip Wilmot, Fire Chief
Chad Dawson, Asst. Chief
Ryan Williamson, Division Chief/Administrator
Ed Madden, Asst. Chief

Absent:

Lonnie Beckwith, Asst. Chief

1. **Call to Order and Roll Call** - President Randy Nash called the regular meeting to order at 6:05 p.m. and roll call was taken.
2. **Approval of Minutes** - Minutes from the last meeting and special meeting were reviewed.
 - a. **Regular Meeting held April 7, 2020** - Delayed approval. Will review at June Board Meeting.
 - b. **Special Meeting of April 16, 2020** - A motion was made by Brian Christensen to approve the regular meeting minutes. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #1.
3. **Officers Report**
 - a. Chief Wilmot provided the run report and equipment report. Calls down for last month.
 - b. Discussed COVID-19 impact.
 - c. Reviewed proposed Annual Physical needs for new and existing Firefighters for annual budget inclusion: 28 persons. Investigating viable provider options.
4. **Old Business**
 - a. Discussed development of budget for the 2020-2021 Budget and Appropriations ordinance.
 - b. Discussed progress report on the parking lot improvement project.

- i. Aupperle Construction has made progress on 1 of 3 Phases - Phase 1 underway and completing end of week. Phase 2 starting next week.

5. **New Business**

- a. Discussion and possible action regarding reorganization of the Board of Trustees with the reappointment of Brian Christensen to a new 3 year term beginning May 1, 2020.
- b. Nominations:
 - i. A motion was made by Christopher Lee to approve Randy Nash as the Board President. The motion was seconded by Brian Christensen. All yeas and no nays. Motion passed #2.
 - ii. A motion was made by Randy Nash to approve Christopher Lee as the Board Secretary. The motion was seconded by Brian Christensen. All yeas and no nays. Motion passed #3.
 - iii. A motion was made by Christopher Lee to approve Brian Christensen as the Board Treasurer. The motion was seconded by Randy Nash. All yeas and no nays. Motion passed #4.
- c. Discussion and possible action regarding choosing health insurance coverage to be offered to new full-time paramedics.
 - i. Reviewed Health Insurance Proposal from Health Insurance Exchange (John Moore & Doug Ambrosch) presented options for EMS coverage.
 - ii. The Board selected the Blue Cross Blue Shield, Platinum Coverage, Blue Choice Preferred PPO for the EMS employees.
- d. Discussion and possible action regarding review of all salary ranges for existing jobs.
 - i. A motion was made by Randy Nash to recommend, a 3% retirement contribution paid by the District, paid time off of 160 hours (sick/vacation time) with the ability to pay out half the time (80 hours) if not used and a use or lose it policy on the remainder, 6 holiday paid days, and insurance paid by the District at 90% for the employee and dependents but not cover the spouse and if they have coverage available elsewhere they would not be ineligible for the insurance benefit. The motion was seconded by Brian Christensen. All yeas and no nays. Motion passed #5.
- e. Discussion and update from Jai Windish regarding progress on moving GFPD to ALS service effective July 1, 2020.

6. **Human Resources**

- a. Discussion and possible action regarding appointment of positions: Volunteer Firefighter - Anthony Sykes.
 - i. A motion was made by Brian Christensen to approve Anthony Sykes as a new Volunteer Firefighter. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #6.

7. **Treasurer's Report and Presentation of Bills and Payment of Bills**

- a. Discussion and possible action regarding the authorization of bills presented for

payment.

- i. A motion was made by Brian Christensen to approve the payment of the bills. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #7.

b. Treasurer Brian Christensen gave an update on the treasurer's report and fund balances.

c. Adjustments to the Operating Budget:

- i. Moved \$3,200 from Ambulance Equipment & Supplies to Ambulance Compensation.
- ii. Moved \$2,600 from Ambulance Equipment & Supplies to Workmens Compensation Insurance.

8. **Secretary's Report and Review of Annual Schedule of Activities**

a. Christopher Lee (Secretary) reviewed upcoming state key dates and submissions.

9. **Correspondence** - None.

10. **Public Comments** - None.

11. **Meeting Schedule** - Announcing the time of the next scheduled meeting on **June 2, 2020** at **6:00 pm** and discussion of matters to be placed on the agenda for the next meeting.

12. **Adjournment** - A motion was made by Christopher Lee to adjourn the meeting at 8:30pm. The motion was seconded by Brian Christensen. All yeas and no nays. Motion passed #8.

Prepared By: Christopher Lee, Board of Trustees, Secretary