

**Germantown Hills Fire Protection District**  
**313 Prairie Avenue**  
**Germantown Hills, IL 61548**  
**309-383-4890**

**June 4, 2024, 6:00 p.m.**

**Germantown Hills Fire Protection District Board:**

**Present:**

Christopher Lee, President  
Bruce Mathes, Treasurer  
Greg Neaveill, Secretary

**Absent:**

**Officers/Staff also present:**

Chip Wilmot, Fire Chief  
Ryan Williamson, Division Chief/Administrator  
Kevin Meyer, Asst. Chief  
Mark Shaw, Asst. Chief  
Jai Windish, Division Chief-EMS  
Chad Dawson, Asst. Chief  
Nolan Pray

**Absent:**

**1. Call to Order and Roll Call-** Christopher Lee called the regular meeting to order at 6:00 p.m. and roll call was taken.

**2. Approval of Minutes-**The minutes from the last meeting were reviewed.

- a) **Regular Meeting of May 7, 2024-**A motion was made by Christopher Lee to approve the regular meeting minutes from May 7, 2024. The motion was seconded by Greg Neaveill. All yeas and no nays. Motion passed #1.

**3. Public Comment on Agenda and Non-Agenda Items and Correspondence-** None

Chad Dawson arrived at 6:04 p.m.

**4. Officers Report**

Chip Wilmot gave his report including the run report and equipment updates. The June training has not been determined. They had an excellent day of rescue task force training with several law enforcement agencies.

Nolan Pray reported the need to do more trainings like this. The equipment purchase was correct, and they received positive feedback. The trainers were impressed.

Kevin Meyer stated the oil was changed in both ambulances.

Jai Windish discussed the GEMT payments.

Ryan Williamson discussed the concrete warranty for the parking lot with the board.

## 5. Old Business

- a) **Discussion and possible action regarding scope of Decennial committee's activities.**  
Christopher Lee stated Kelly Thannum is working on this and he will follow up with her.
- b) **Discussion and possible action regarding Paid Leave for All Workers Act.**  
Bruce Mathes will follow up with the attorney to see what needs to be done.
- c) **Discussion and possible action regarding Human Resources Policies.**  
Christopher Lee stated this still needs to be done. Chip Wilmot will take a look at some of the policies.
- d) **Discussion and possible action to review budget line-item amounts and adjust as needed.**  
Bruce Mathes talked to Nick at Total Income Tax about some numbers for the proposed budget. He will follow-up with him on looking at fund balances.

## 6. New Business

- a) **Discussion and possible action regarding software renewal of Image Trend Billing Bridge.**  
The board agreed to stay with Image Trend.

## 7. Human Resources-None

## 8. Treasurer Report

- a) **Presentation of bills and payment of bills**  
A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #2.
- b) **Review of Financials**  
Bruce Mathes gave an update on the financials.

## 9. Secretary Report

- a) **Review upcoming key dates, submissions, and Annual Schedule of Activities**-Greg Neaveill reviewed the upcoming key dates and submissions.
- b) **Review matters to be placed on the agenda for the next meeting**  
Greg Neaveill and Chris Lee determined which items needed to be on the next agenda.

**10. Meeting Schedule-**The next meeting is on July 9, 2024, at 6:00 pm.

**11. Adjournment-A motion** was made by Christopher Lee to adjourn the meeting at 7:26 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. Motion passed #3.

Ann Doubet, Administrative Clerk