

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

June 6, 2023, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Bruce Mathes, Treasurer
Kelly Thannum, Secretary

Absent:

Kelly Thannum, President

Officers/Staff also present:

Chip Wilmot, Fire Chief
Mark Shaw, Asst. Chief
Kevin Meyer, Asst. Chief
Chad Dawson, Asst. Chief
Ryan Williamson, Division Chief/Administrator
Jai Windish, Division Chief-EMS
Jed Bauman, Paramedic

Absent:

1. Call to Order and Roll Call- Bruce Mathes called the regular meeting to order at 6:03 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) Regular Meeting of May 2, 2023-**A motion was made by Kelly Thannum to approve the regular meeting minutes from May 2, 2023. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #1.**

3. Public Comment on Agenda and Non-Agenda Items and Correspondence-None

4. Officers Report

Chip Wilmot gave the chief run report and equipment report. They continue to look for alternatives for 1602's doghouse insulation. 1602's replacement is tentatively due for completion in and around April/May 2024 timeframe. June's training will be on propane burning put on by the University of Illinois Fire Service Institute. We are still waiting on the EPA burn permit to burn the structure on the school property. The district will try to purchase the StarCom radios in the next fiscal year.

Mark Shaw noted there are new burn provisions on the burn permits.

Chad Dawson reported Ryan Williamson's email was hacked so they are working through this to see what needs to be done.

5. Old Business

- a) **Discussion and possible action regarding establishment of policy around Germantown Hills Fire Department's role and responsibility in responding to calls for aid outside of our district.**

There are so many variables to consider so it's hard to put together a policy. Bruce Mathes recommended tabling it for now.

Kelly Thannum agreed we would keep the document, in case it becomes an issue we can revisit it.

- b) **Discussion and possible action relating to establishing a Decennial Committee as required by the Decennial Committees on Local Government Efficiency Act of Illinois.**

Kelly Thannum stated she found someone to help but we need to confirm we have another person to serve on the committee. The board discussed the process and requirements of the committee.

- c) **Discussion and possible action regarding addition of Limestone Fire Protection District on GFPD Image Trend site.**

Jai Windish stated there has been no contact from Limestone at this time. Chip indicated he thinks they are going to do it but it has not been confirmed.

- d) **Discussion and possible action regarding alternative acceptance of payments for emergency services.**

Jai Windish stated this has been resolved as an alternate payment system was set up on the desktop with QuickBooks.

- e) **Discussion and possible action regarding 2023-2024 Appropriations and Budget.** The board discussed the numbers and timeline for approval.

- f) **Discussion and possible action regarding GHFD roles and responsibilities.**

Kelly Thannum had put the list of roles and responsibilities together for review.

6. New Business-None

7. Human Resources-None

8. Treasurer Report

- a) **Presentation of bills and payment of bills**

A motion was made by Kelly Thannum to approve the payment of the bills. The motion was seconded by Bruce Mathes All yeas and no nays. **Motion passed #2.**

- b) **Review of Financials**

The financials were reviewed. The board discussed. Jai Windish noted the aging report looks about average.

9. Secretary Report

- a) **Review upcoming key dates, submissions, and Annual Schedule of Activities**-The annual schedule of activities was reviewed.

- b) **Review matters to be placed on the agenda for the next meeting**
The items for the next agenda were discussed.

10. Meeting Schedule-The next meeting is on July 11, 2023, at 6:00 pm.

11. Adjournment-A motion was made by Kelly Thannum to adjourn the meeting at 7:22 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #3.**

Ann Doubet
Administrative Clerk