

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

June 2, 2020 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Randy Nash, President
Brian Christensen, Treasurer
Christopher Lee, Secretary

Absent:

Officers also present:

Chip Wilmot, Fire Chief
Ed Madden, Asst. Chief
Lonnie Beckwith, Asst. Chief
Chad Dawson, Asst. Chief
Ryan Williamson, Division Chief/Administrator

Absent:

1. Call to Order and Roll Call- President Randy Nash called the regular meeting to order at 6:02 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- 1) **Regular Meeting of April 7, 2020-**A motion was made by Christopher Lee to approve the regular meeting minutes from April 7, 2020. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #1.**
- 2) **Special Meeting of May 11, 2020-** A motion was made by Randy Nash to approve the special meeting minutes from May 11, 2020. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #2.**

3. Officers Report

Chief Wilmot gave the run report and equipment report. The June training will be on pumping operations and hose testing.

Chad Dawson noted the EMS training is on CPR certification.

4. Old Business

- a) **Discussion and possible action regarding progress of the ESO reporting software required for ALS Service**

Chad Dawson reported everything has been submitted that we can and Jai has things ready to go with the ESO reporting software.

b) Discussion and possible action regarding contract with PBS for ambulance billing services

Randy Nash and Ryan Williamson met with PBS. Attorney Brady had some recommended changes to the contract. Once the changes are made the contract will be ready to sign.

5. New Business

a) Discussion and possible action regarding updates from Jai Windish regarding progress on moving GFPD to ALS service effective July 1, 2020

Ryan Williamson reported they are waiting on the State information to complete the ESO process. Ryan explained the timing with the certification on ALS and the vehicle titles and the hiring of paramedics. Ryan recommended with all of the requirements that have to be met, he would recommend hiring Jai full time as he has the office and billing experience that is needed.

The board discussed the organizational structure of the department and agreed to discuss this at the July meeting in order to formalize it.

Chip Wilmot will reach out to Randy Wolfe to discuss the transition time line.

A motion was made by Randy Nash to approve the setting of the pay for part time medics at \$18-21 and hour with no other benefits. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #3.**

b) Discussion and possible action regarding purchase and installation of a new Maynard Durst sign for the firehouse

Randy Nash stated he had talked to LuEllen Emlen about the sign being changed and she was happy with the upgrade.

A motion was made by Christopher Lee to approve the purchase and installation of a new Maynard Durst sign for the firehouse in the amount not to exceed \$7,500 for sign and landscaping. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #4.**

The board discussed the handicap parking spaces for the new parking lot. Randy Nash will talk to the engineer about what is being proposed.

- c) **Discussion and possible action regarding inquiring with the Eureka-Goodfield FPD to provide a complete recovery breakdown per the current contract for paramedic services.**

Deferred.

6. Human Resources

- a) No actions to report on.

7. Treasurer Report & Presentation of bills and payment of bills

Treasurer Brian Christensen gave an update on the treasurer's report and fund balances.

- a) **Discussion and possible action regarding authorization of bills presented for payment**

A motion was made by Randy Nash to approve the payment of the bills.

The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #5.**

8. Secretary Report

- a) **Review upcoming key dates and submissions**

9. Correspondence-None

10. Review of Annual Schedule of Activities-The annual schedule of activities was reviewed.

11. Public Comments-None

12. Meeting Schedule-The next meeting is on July 7, 2020 at 6:00 pm.

13. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:49 p.m. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #6.**

Ann Sasso, Administrative Clerk