

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

February 7, 2023, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Brian Christensen, Treasurer
Kelly Thannum, Secretary

Absent:

Officers/Staff also present:

Chip Wilmot, Fire Chief
Mark Shaw, Asst. Chief
Lonnie Beckwith, Asst. Chief
Jai Windish, Division Chief-EMS
Jed Bauman, Paramedic

Absent:

Ryan Williamson, Division Chief/Administrator
Chad Dawson, Asst. Chief

1. Call to Order and Roll Call- President Christopher Lee called the regular meeting to order at 6:03 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) **Regular Meeting of January 3, 2023-**A motion was made by Christopher Lee to approve the regular meeting minutes from January 3, 2023. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #1.**

3. Public Comment on Agenda and Non-Agenda Items and Correspondence-None

4. Officers Report

Chip Wilmot gave the chief run report and equipment report. Adam Willoby and Krista Willoby have separated from the department. They are looking for alternatives for 1602's doghouse insulation. The truck maintenance was completed. There is no update on 1602's replacement. February's training will be on driver's training. There is no update on the StarCom radio project this month.

Chip Wilmot noted Bob Zimmerman will be doing the lights in the meeting room.

Mark Shaw stated the abatement is done and he's working on the burn permit application for the house off Route 116. The driver's training is this month which they do twice a year. There was an ice rescue class scheduled for February but there's no ice. Mark stated he is going to get trained so that we can do our own ice rescue training as needed.

Mark noted all the cameras are up but two. Christopher Lee thanked Mark for all his work.

Chip Wilmot stated the Woodford County Sheriff's office gave \$2,500 towards the cameras.

Jai Windish reported the board members have the aging report for their review. He would like to give the board members an update on the GEMT program as there are some things the board needs to be aware of in accounting for funds that will need to be tracked.

ImageTrend is moving along and should be live early March. Christopher Lee thanked Jai for all his work.

Chip Wilmot stated the Woodford County Sheriff's office has asked since they have a substation in the firehouse and contract with the Village of Germantown Hills if they could put up a sign either on the building or in front of it. The board discussed and would consider a ground sign in the rock area.

Ann will check on the possibility with the requirements of the village code.

Chip Wilmot noted the ISO standard report card the fire department received was a rating of 5. Chip explained what all goes into the rating.

Christopher Lee noted this is a rating for commercial rates within the district. Chris noted it may be useful to attend a Chamber meeting to share this information that positively impacts the commercial businesses.

5. Old Business

a) Discussion and possible action regarding purchase of Starcom radio equipment for interoperability with several neighboring departments.

Chip Wilmot stated this would be deferred as there is no report.

b) Discussion and possible action regarding establishment of policy around Germantown Hills Fire Department's role and responsibility in responding to calls for aid outside of our district.

Christopher Lee had sent some information and thoughts to Jai for consideration of a policy. This will be discussed at the next meeting once others can give feedback.

c) Discussion and possible action regarding compensation of full-time and part-time employees

This has already been approved and implemented as of January 1st. Jai Windish noted those he has talked to have been grateful for the increase.

6. New Business-None

7. Human Resources-None

8. Treasurer Report

a) **Presentation of bills and payment of bills**

A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #2.**

b) **Review of Financials**

Brian Christensen reviewed the financials. The board discussed.

9. Secretary Report

a) **Review upcoming key dates, submissions, and Annual Schedule of Activities**

The annual schedule of activities was reviewed.

b) **Review matters to be placed on the agenda for the next meeting**

The items for the next agenda were discussed. Brian Christensen is not staying for another term so there will need to be a replacement for him in May.

Jai Windish explained the GEMT rate process and how it is distributed. There will need to be a process put in place to account for the revenue and expenses for the program.

Brian Christensen will discuss this with the auditors and get their input on how to set this up and manage it.

10. Meeting Schedule-The next meeting is on March 7, 2023, at 6:00 pm.

11. Adjournment-A motion was made by Kelly Thannum to adjourn the meeting at 7:23 p.m. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #3.**

Ann Doubet
Administrative Clerk