

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

August 4, 2020 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Randy Nash, President
Christopher Lee, Secretary

Absent:

Brian Christensen, Treasurer

Officers also present:

Chip Wilmot, Fire Chief
Chad Dawson, Asst. Chief
Ed Madden, Asst. Chief
Lonnie Beckwith, Asst. Chief
Ryan Williamson, Division Chief/Administrator
Jai Windish,

Absent:

1. Call to Order and Roll Call- President Randy Nash called the regular meeting to order at 6:01 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- 1) **Regular Meeting of July 7, 2020-**A motion was made by Randy Nash to approve the regular meeting minutes from July 7, 2020. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #1.**

3. Officers Report

Chief Wilmot gave the run report and equipment report. Randy Nash suggested creating a bar chart showing the trends for the run report for future reference. Chip noted Ian Allen has separated from the department due to work related scheduling conflicts. The August training will be on water rescue.

The board agreed to have a discussion regarding the possibility of a full-time lead paramedic/supervisor/Division Chief EMS position.

Randy Nash stated ED Madden did a great job on the new sign as it looks great. ED reported he was going to get a sign to note Dutch Landscaping's donation of the landscaping around the sign.

Randy Nash stated he had received 3- \$100 checks from Maynard Durst's kids for a donation. Randy will send a thankyou note to them for the donation. It was suggested to use the donation towards needed upgrades in the fire house kitchen.

Chad Dawson noted the EMS training is cardiovascular emergencies.

Ryan Williamson stated they have one part time medic and are still looking for a full-time medic.

Bob Zimmerman reported that he is working on the lighting of the sign, flag and outside storage shed.

4. Old Business

- a) **Discussion and possible action regarding progress report on the parking lot improvement project**
Ryan Williamson stated Austin Engineering got the specs on the top coat for the concrete but they still need to look at it to give the department a recommendation. If this is acceptable, the department will need an extended warranty on using the top coat instead of replacing the area. Ryan will check again on when the striping is going to be fixed since it has had time to cure.
- b) **Discussion and possible action regarding development of the budget for the 2020-2021 Budget & Appropriation Ordinance**
Brian Christensen sent the Budget and Appropriation Ordinance to Attorney Brady for review. This will need to be posted and published.
- c) **Discussion and possible action regarding EMS/Paramedic retirement savings plan and compensation review to be offered to new full-time paramedics**
The board discussed and agreed to start the retirement payment for full time employees as of May 1st. It will be 3% of their gross pay. Rick Wolfe and Ryan Williamson are eligible.
- d) **Discussion and possible action regarding updates from Jai Windish regarding progress on moving GFPD to ALS service effective July 1, 2020**
Ryan Williamson noted that Jai Windish stated the PBS is going well and he is working on the Medicaid and Medicare applications and intercept agreements. Randy Nash will send the agreements to attorney Brady for review.
- e) **Discussion and possible action regarding inquiring with the Eureka-Goodfield FPD to provide a complete recovery breakdown per the current contract for paramedic services.**
Randy Nash is working on a letter to send to Eureka for the board's review.

5. New Business

- a) **Discussion and possible action regarding records retention and records storage for the GHFPD.**

Randy Nash asked Christopher Lee to take the lead on the record retention program. The fire department personnel can start making a list of the different types of records that will need to be kept. Ann Sasso will check to see if there is a fire district list we can start with.

b) Discussion and possible action regarding GHFD and EMS employees and the IRS Code-Section 125(a) insurance Premium Only Plan (POP)

Brian Christensen was not in attendance so this was deferred.

c) Discussion and possible actions regarding Washburn and Spring Bay Intercept Agreements associated with GFPD ALS Service.

A motion was made by Randy Nash to approve the Washburn and Spring Bay intercept agreement associated with GFPD ALS service subject to any changes after attorney review. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #2.**

6. Human Resources

a) Discussion and possible action regarding appointment of paramedic positions: None

7. Treasurer Report & Presentation of bills and payment of bills

Treasurer Brian Christensen was not in attendance.

a) Discussion and possible action regarding authorization of bills presented for payment

A motion was made by Randy Nash to approve the payment of the bills. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #3.**

8. Secretary Report

a) Review upcoming key dates and submissions

Christopher Lee will check on the minutes posting to the website.

9. Review of Annual Schedule of Activities-The annual schedule of activities was reviewed.

10. Correspondence-None

11. Public Comments-None

12. Meeting Schedule-The next meeting is on September 1, 2020 at 6:00 pm.

13. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 7:15 p.m. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #4.**
Ann Sasso, Administrative Clerk