

**Germantown Hills Fire Protection District  
313 Prairie Avenue  
Germantown Hills, IL 61548  
309-383-4890**

**Special Meeting April 16, 2020 6:00 p.m.**

**Germantown Hills Fire Protection District Board:**

Present:

Randy Nash, President  
Brian Christensen, Treasurer  
Christopher Lee, Secretary

Absent:

Officers also present:

Chip Wilmot, Fire Chief  
Ed Madden, Asst. Chief  
Chad Dawson, Asst. Chief  
Ryan Williamson, Division Chief/Administrator  
Mark Shaw, Captain (on the phone)  
Christopher Hogue, Captain

Absent:

Lonnie Beckwith, Asst. Chief

There was no public in attendance.

**1. Call to Order and Roll Call-** President Randy Nash called the special meeting to order at 6:03 p.m. and roll call was taken.

**2. New Business**

- a) **Discussion and possible action regarding the various options available to the Germantown Hills FPD for ambulance services since no bids were received for providing this service.**

Randy Nash discussed the following options:

- 1) The District could put it out for rebid.
- 2) The District could drop to BLS.
- 3) The District could provide ALS services themselves.
- 4) The District could contract with another ambulance district or service.

Each option was discussed. Chip Wilmot noted the District is required to provide some type of ambulance service.

**1) Rebid**-Randy Nash explained the timeline if this were to happen and if no bids were received or acceptable.

Ed Madden noted we have taken bids twice so at this point he doesn't feel bidding is a good option and we should look to do their own.

Chad Dawson noted he doesn't know of other communities that could put it together in the timing that is needed.

The consensus was that this was not a viable option.

**2) Drop to BLS**-The consensus was this was not a viable option.

**3)GHFD provide ALS services**-Randy Nash stated this option seems to be the best and we would need to look at the budgetary numbers in order for this to happen.

**4)Contract with another service**-The consensus was that this was not a viable option.

The consensus was that option #3 GHFD provide ALS services was the best option.

Randy Nash stated in terms of the pool of potential applicants we need to see what is available and what the pay should be for the position.

Randy Nash stated he, Chip Wilmot, and Ryan Williamson had met with a potential applicant that has the knowledge and experience to do the administrative position in getting the ALS service up and running.

The board discussed the job duties for the administrative position and what it would take for the individual to accept the position. The board discussed if it would be a part time or full-time position and the budget numbers for wages and benefits, which would include health insurance, paid time off and a retirement plan. The District would look to hire 3 full time paramedics.

Brian Christensen had looked at retirement options and noted the need to get the team in place and the administrative position in order to help direct the process.

Ryan Williamson needs to know the pay and benefits so he can start looking for interested applicants since this is time sensitive.

A motion was made by Christopher Lee to hire Jai Windish as a part time ALS consultant to lead the Fire District through the ALS certification process for

\$25.00 an hour. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #1.**

A motion was made by Christopher Lee to recommend a paramedic salary range of \$14.00-18.00 per hour, a 3% retirement contribution paid by the District, paid time off of 240 hours (sick/vacation time) with the ability to pay out half the time (120 hours) if not used and a use or lose it policy on the remainder, 8 holiday paid days, and insurance paid by the District at 90% for the employee and dependents but not cover the spouse and if they have coverage available elsewhere they would not be ineligible for the insurance benefit. The motion was seconded by Brian Christensen. All yeas and no nays. **Motion passed #2.**

Ryan Williamson will start looking for potential applicants.

The software fees, billing and collection process were discussed.

**3. Public Comments**-None

**4. Meeting Schedule**-The next meeting is on May 5, 2020 at 6:00 pm.

**5. Adjournment**-A motion was made by Brian Christensen to adjourn the meeting at 8:53 p.m. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #3.**

Ann Sasso, Administrative Clerk