

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

April 2, 2024, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Kelly Thannum, Secretary

Absent:

Bruce Mathes, Treasurer

Officers/Staff also present:

Chip Wilmot, Fire Chief
Ryan Williamson, Division Chief/Administrator
Mark Shaw, Asst. Chief
Jai Windish, Division Chief-EMS
Chad Dawson, Asst. Chief
Jed Bauman, Paramedic

Absent:

Kevin Meyer, Asst. Chief

1. **Call to Order and Roll Call-** Christopher Lee called the regular meeting to order at 6:00 p.m. and roll call was taken.

Greg Neaveill introduced himself as he will be the new trustee filling the vacancy left when Kelly Thannum's term is up.

2. **Approval of Minutes-**The minutes from the last meeting were reviewed.
 - a) **Regular Meeting of March 5, 2024-**A motion was made by Christopher Lee to approve the regular meeting minutes from March 5, 2024. The motion was seconded by Kelly Thannum. All yeas and no nays. Motion passed #1.

3. **Public Comment on Agenda and Non-Agenda Items and Correspondence-** None

4. Officers Report

Chip Wilmot gave his report including the run report and equipment updates. The April training will be on natural gas and electrical emergencies. The department has received the burn permit from the EPA to burn the house along Rt 116, so it is scheduled for April 20th.

Mark Shaw stated Amerencilco is coming to do a presentation. Mark noted he is now a part of the MABAS Committee.

Jai Windish shared the aging report with the board. He noted the accounts will be aging due to a cyber attack on one of the data interchanges. Jai stated the software renewal is up next month.

Chad Dawson reminded everyone about the statement of economic interest forms that are due.

5. Old Business

- a) **Discussion and possible action regarding scope of Decennial committee's activities.**
Kelly Thannum asked if Bruce Mathes had reached out to the attorney to see what forms the attorney wants us to have. This will need to be confirmed with Bruce. Kelly Thannum thinks we should send in the information we currently have.
- b) **Discussion and possible action regarding bookkeeping and payroll service provider.**
Christopher Lee noted there were some issues with the garnishments, but he thinks those have been corrected. The reports appear to be better, so the board agreed to give it three months to make sure things are working well.
- c) **Discussion and possible action regarding Paid Leave for All Workers Act.**
Bruce Mathes was working on this, so this will be tabled for now.
- d) **Discussion and possible action regarding Human Resources Policies.**
The was tabled for now.

6. New Business

- a) **Discussions and possible action regarding Health Insurance**
Ryan Williamson had received some quotes to compare but is recommending staying with what the district currently has.

A motion was made by Christopher Lee to stay with same health insurance plan with the Healthcare Exchange and renew for the next year. The motion was seconded by Kelly Thannum. All yeas and no nays. Motion passed #2.
- b) **Discussion and possible action to review budget line-item amounts and adjust as needed.**
This was tabled until the next meeting.

7. Human Resources-None

8. Treasurer Report

- a) **Presentation of bills and payment of bills**
A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Kelly Thannum. All yeas and no nays. Motion passed #3.

c) Review of Financials

Bruce Mathes and Chip Wilmot are working on this and will move some funds for the year-end balancing of the accounts.

9. Secretary Report

a) Review upcoming key dates, submissions, and Annual Schedule of Activities-Kelly Thannum reviewed the upcoming key dates and submissions.

b) Review matters to be placed on the agenda for the next meeting

Kelly Thannum and Chris Lee determined which items needed to be on the next agenda.

10. Meeting Schedule-The next meeting is on May 7, 2024, at 6:00 pm.

11. Adjournment-A motion was made by Christopher Lee to adjourn the meeting at 6:55 p.m. The motion was seconded by Kelly Thannum. All yeas and no nays. Motion passed #4.

Ann Doubet, Administrative Clerk