

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

April 4, 2023, 6:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Christopher Lee, President
Kelly Thannum, Secretary

Absent:

Brian Christensen, Treasurer

Officers/Staff also present:

Chip Wilmot, Fire Chief
Mark Shaw, Asst. Chief
Lonnie Beckwith, Asst. Chief
Chad Dawson, Asst. Chief
Ryan Williamson, Division Chief/Administrator
Jai Windish, Division Chief-EMS
Bruce Mathes

Absent:

1. Call to Order and Roll Call- President Christopher Lee called the regular meeting to order at 6:05 p.m. and roll call was taken.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

- a) Regular Meeting of March 7, 2023-**A motion was made by Christopher Lee to approve the regular meeting minutes from March 7, 2023. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #1.**

3. Public Comment on Agenda and Non-Agenda Items and Correspondence-None

4. Officers Report

Chip Wilmot gave the chief run report and equipment report. Nolan Pray has been appointed to the position of captain. They continue to look for alternatives for 1602's doghouse insulation. There is no update on 1602's replacement. April's training will be on pump operations. There is no update on the StarCom radio project this month. We are still waiting for our burn permit for the old house along Rt. 116 across from the school. The annual family dinner has been set for May 20,2023.

Mark Shaw stated the training this month is pump operations and discussed other training coming up. The cameras have been installed.

Chad Dawson stated the internet speed has been upped but it is the same cost.

Jai Windish gave an update that they had met with Rep. Win Stoller about the bill that is being proposed. He had reported back that it is his impression that the bill is not going anywhere.

Limestone has asked to use the department's imagetrend site. They would pay their own license fee to imagetrend.

Christopher Lee asked if there is any issue with security of data.

Kelly Thannum asked if they could pay towards the cost at all.

Jai explained the data is separate, but we would have access to all the data. There would be different permission groups to access the data. The board discussed and was in consensus to share the imagetrend but to make sure there is a document showing the permission groups.

Jai Windish stated next month we will need to discuss an alternative for credit card processing. QuickBooks has an option.

Christopher Lee noted the aging report looks good.

5. Old Business

- a) **Discussion and possible action regarding establishment of policy around Germantown Hills Fire Department's role and responsibility in responding to calls for aid outside of our district.**

Christopher Lee stated this has been talked about. Jai stated nothing has been done on this yet. Christopher Lee had put some information together so he will send out the email so that everyone can see his thoughts on a proposed policy. The department should have a checklist so that a process can be defined.

6. New Business

- a) **Discussion and possible action regarding agreement with Woodford County Sheriff's Department renewable in May.**

Chip Wilmot had communicated to the sheriff's office that there could not be a sign but rather a decal on the door. Ann had sent a template the sheriff's office is using in other locations. The board had talked about having an agreement with the sheriff's office but decided one was not needed at this time.

- b) **Discussion and possible action relating to the Line-Item Transfers of Appropriations and Ordinance No. 2023-01.**

Kelly Thannum stated there is a need to move some expenditures around to be compliant with the budget and appropriations ordinance in several accounts. This will be deferred until the next meeting.

- c) **Discussion and possible action relating to establishing a Decennial Committee as required by the Decennial Committees on Local Government Efficiency Act of Illinois.**

Christopher Lee noted a committee needs to be formed and the deadline is June 10, 2023.

- d) **Discussion and possible action regarding appointment of Kevin Meyer to position of third assistant chief effective on or about May 15, 2023.**

Chip Wilmot stated the plan is appoint Kevin Meyer to the position of third assistant due to Lonnie Beckwith leaving. Kelly Thannum asked for this to be deferred. She stated she would like to revisit the roles and responsibilities for each position as she feels this position's responsibilities could be absorbed with the other positions. She stated she is sure he is wonderful but feels this should be looked at before moving forward.

Ann noted wages are up and may need to be increased to keep up with times to where this could help offset the costs by not filling the position.

Chip Wilmot and Lonnie Beckwith explained that people do not understand the time commitment and the need to have a chief on the calls.

Christopher Lee asked to come back in May to discuss the responsibilities and budget.

- e) **Discussion and possible action regarding method of quarterly GEMT payments to Illinois Medicaid program.**

Jai Windish discussed the GEMT payments. They are changing their reimbursement method. The board discussed.

7. Human Resources

- a) **Zachary Price-Paramedic Candidate**

A motion was made by Christopher Lee to approve Zachary Price as a paramedic. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #2.**

- b) **Sam Ohi-Volunteer**

A motion was made by Christopher Lee to approve Sam Ohi as a volunteer. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #3.**

8. Treasurer Report

- a) **Presentation of bills and payment of bills**

A motion was made by Christopher Lee to approve the payment of the bills. The motion was seconded by Kelly Thannum. All yeas and no nays. **Motion passed #4.**

b) Review of Financials

The financials were reviewed. The board discussed.

9. Secretary Report

a) Review upcoming key dates, submissions, and Annual Schedule of Activities

The annual schedule of activities was reviewed. Bruce Mathis will be joining as treasurer when Brian's term is up.

b) Review matters to be placed on the agenda for the next meeting

The items for the next agenda were discussed.

10. Meeting Schedule-The next meeting is on May 2, 2023, at 6:00 pm.

11. Adjournment-A motion was made by Kelly Thannum to adjourn the meeting at 7:31 p.m. The motion was seconded by Christopher Lee. All yeas and no nays. **Motion passed #5.**

Ann Doubet
Administrative Clerk