

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

April 7, 2020 at 6:00 pm

Germantown Hills Fire Protection District Board:

Present:

Randy Nash, President
Brian Christensen, Treasurer (Remote)
Christopher Lee, Secretary

Absent:

Officers also present:

Chip Wilmot, Fire Chief
Chad Dawson, Asst. Chief
Ryan Williamson, Division Chief/Administrator
Ed Madden, Asst. Chief (Remote)
Lonnie Beckwith, Asst. Chief (Remote)

Absent:

1. **Call to Order and Roll Call** - President Randy Nash called the regular meeting to order at 6:00 p.m. and roll call was taken.
2. **Approval of Minutes** - Minutes from the last meeting and special meeting were reviewed.
 - a. **Regular Meeting of March 3, 2020** - A motion was made by Brian Christensen to approve the regular meeting minutes. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #1.
 - b. **Special Meeting of March 9, 2020** - A motion was made by Brian Christensen to approve the regular meeting minutes. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #2.
3. **Officers Report**
 - a. Chief Wilmot provided the run report and equipment report. Calls down for last month.
 - b. Discussed COVID-19 impact:
 - i. All March Training has been canceled.
 - ii. Public Easter Egg hunt canceled.
 - iii. Discussed adjusted protocols for calls limiting the number of persons for routine calls. Ensuring all personnel wear masks on calls.
4. **Old Business**

- a. None.

5. New Business

- a. Discussion and possible action regarding opening and recording sealed bids for a 3-year contract to provide ambulance EMT services for Germantown Hills FP.
 - i. There were no bids received.
- b. Discussion and possible action regarding awarding of ambulance EMT services or Germantown Hills FPD based upon sealed bids received.
 - i. The Eureka Goodfield Fire Department Board of Trustees submitted a letter terminating their service to the GHFD effective June 30, 2020, at midnight. As a result of the termination, the Board of Trustees will be preparing options for alternatives for EMT services and Randy Nash will call a special meeting within the next 10 days.
 - Eureka-Goodfield Fire Dept remotely attended the meeting to answer questions.
- c. Discussion only to develop a proposed budget for fiscal year 2020-2021 to be used for the Budget and Appropriations Ordinance.
 - i. Chief Wilmot discussed preliminary spend projections for the next fiscal year as submitted to Brian Christensen (Treasurer) for review.
- d. Discussion and possible action regarding an update to the Germantown Hills FPD website that is being reworked.
 - i. Ryan Williamson provided an update on the website changes and updates and projects they will be available by the May 5, 2020 Board of Trustees Meeting.
- e. Discussion and possible action regarding progress report on the parking lot improvement project.
 - i. Aupperle Construction has been engaged in getting started on the parking lots and weather permitting, hopes to be able to begin work on April 15, 2020.
 - ii. Trees have been removed from the front parking lot.

6. Human Resources

- a. Review and approval of new EMT / Ambulance employees: Madeline Bozik and Kylee Harrell.
 - i. A motion was made by Randy Nash to approve Madeline Bozik as a new part-time EMT / Ambulance. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #3.
 - ii. A motion was made by Randy Nash to approve Kylee Harrell as a new part-time EMT / Ambulance. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #4.

7. Treasurer's Report and Presentation of Bills and Payment of Bills

- a. Discussion and possible action regarding the authorization of bills presented for

payment.

- i. A motion was made by Randy Nash to approve the payment of the bills. The motion was seconded by Christopher Lee. All yeas and no nays.

Motion passed #5.

- b. Treasurer Brian Christensen gave an update on the treasurer's report and fund balances.

8. **Secretary's Report and Review of Annual Schedule of Activities**

a. Christopher Lee (Secretary):

- i. Noted the website is getting updated.
- ii. Reviewed upcoming state key dates and submissions.

9. **Correspondence** - A letter was received from Eureka-Goodfield Fire District regarding the termination of services at the end of the current contract.

10. **Public Comments** - None.

11. **Meeting Schedule** - Announcing the time of the next scheduled meeting on **May 5, 2020** at **6:00 pm** and discussion of matters to be placed on the agenda for the next meeting.

12. **Adjournment** - A motion was made by Brian Christensen to adjourn the meeting at 7:54 pm. The motion was seconded by Christopher Lee. All yeas and no nays. Motion passed #6.

Prepared By: Christopher Lee, Board of Trustees, Secretary