

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

April 7, 2015 7:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Chris Zaremba, President

Randy Nash, Secretary

Absent:

Bruce Mathes, Treasurer

Also present:

Chip Wilmot, Fire Chief

Chad Dawson, Asst. Chief

Ed Madden, Asst. Chief

Victor Garza, Captain

Chris Zaremba called the meeting to order at 7:05 p.m.

Minutes

The minutes from the last meeting were reviewed.

A motion was made by Chris Zaremba to approve the minutes from March 3, 2015. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #1.**

Chief's Report

Chief Chip Wilmot gave his report and the run report for the month. Chip recommended the approval of David McIntire to be hired as a part time daytime firefighter. The April training will be on apparatus driving and operations. The local Scouts have approved doing an Eagle Scout project for the Fire District.

Officers Report

Asst. Chief Chad Dawson stated the EMS training is on anaphylactic allergies.

Asst. Chief Ed Madden reported on the upcoming training and sending some individuals to fire school and fire college.

Committee Reports-None.

Old Business-None

New Business

- 1) **Discussion and possible action regarding requesting proposals for ambulance service for the period beginning July 1, 2015.**

A motion was made by Randy Nash to accept the RFP for ambulance service and publish the bid letting. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #2.**

Chris stated this meeting will be recessed to April 28, 2015 in order to answer questions about the bid opening. The bids will be opened at the May 5th meeting.

Human Resources

- 1) **Discussion and possible action regarding appointment of new positions: David McIntire Part time Daytime Firefighter**

A motion was made by Randy Nash to approve the hiring of David McIntire as a part time daytime firefighter. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #3.**

Treasurer Report-Bruce Mathes was not in attendance.

A motion was made by Randy Nash to pay the bills. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #4.**

Secretary Report-Randy Nash stated the minutes have been posted to the website.

Communication-None.

Annual Activities-Randy Nash noted at the next meeting the annual activity is for there to be a reorganization of the board. It was noted that Bruce Mathes will need to have the Appropriation Ordinance ready in June in order for it to be passed within the first quarter of the fiscal year.

Public Comments-None.

Meeting Schedule-The next meeting is May 2, 2015 at 7:00 pm.

Recess

A motion was made by Randy Nash to recess the meeting at 7:34 p.m. to be continued on April 28th at 7:00 p.m. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #5.**

Ann Sasso, Administrative Clerk

April 28, 2015 7:00 p.m.

Call to Order

Chris Zaremba called the meeting back to order at 7:00pm

Present:

Chris Zaremba, President

Bruce Mathes, Treasurer

Absent:

Randy Nash, Secretary

Also present:

Chad Dawson, Asst. Chief

Victor Garza, Captain

Chip Wilmot, Fire Chief entered meeting in progress 7:05pm.

Continued Business

1) Discussion and possible action regarding requesting proposals for ambulance service for the period beginning July 1, 2015.

Randy Wolfe with Eureka-Goodfiel Fire Protection District (EGFPD) asked questions regarding Germantown Fire Protection District's (GFPD) RFP for ambulance service.

1. Page 1, paragraph 8 states "bidder shall provide such documents as part of the bid proposal as shall demonstrate the financial stability . . ." Mr. Wolfe asked what was needed to meet this requirement. Chris Zaremba indicated three (3) years of budgets.
2. Page 2, Section 2A., Paragraph 5 states "BIDDER shall provide for its personnel uniforms and gear, cell phone data plans, and defibrillator maintenance contracts." Mr. Wolfe asked if GFPD desired the bidder to get a contract for maintenance on GFPD's defibrillators. Chris Zaremba indicated this was not intended to be in the RFP and any bidder should indicate they were taking an exception to this item.
3. Page 4, Section 5, Paragraph 7 states "Mileage fees shall be paid to GERMANTOWN within forty-five days of the date of receipt by BIDDER, with an explanation of the date of the call and location of the call for which payment is being made." Mr. Wolfe indicated as EGFPD handles billing, they would be unable to give a statement relating the mileage fees collected with date and location of each call. Chris Zaremba indicated EGFPD should indicate they were taking exception to the mileage breakdown component of the RFP.
4. Page 5, Section 5, Paragraph 1 states "In the event that there is any reimbursement for services or expenses collected from any third party, except for fees paid by an injured party's insurer (including Medicare and Medicaid in the definition of "insurer"), such reimbursement monies shall be the property of GERMANTOWN. Nothing herein shall operate to bar any recovery by

GERMANTOWN of any funds for any state or federal agency under any statute or other compensation mechanism.” Mr. Wolfe asked what the RFP was speaking to as a ‘third party’ in the paragraph. Chris Zaremba indicated this may be speaking to something like FEMA but that he would get clarification from GFPD’s legal counsel.

Public Comments-None.

Adjournment

A motion was made by Bruce Mathes to adjourn the meeting at 7:15 p.m. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #6.**

Chris Zaremba
President
GFPD Trustees