

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

March 1, 2016 7:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Chris Zaremba, President

Bruce Mathes, Treasurer

Randy Nash, Secretary

Also present:

Chip Wilmot, Fire Chief

Ed Madden, Asst. Chief

Chad Dawson, Asst. Chief

Lonnie Beckwith, Asst. Chief

Victor Garza

Ryan Williamson

1. Call to Order and Roll Call-President Chris Zaremba called the meeting to order at 7:00 p.m.

2. Approval of Minutes-The minutes from the last meeting were reviewed.

A motion was made by Bruce Mathes to approve the minutes from February 2, 2016. The motion was seconded by Randy Nash. All yeas and no nays. Motion passed #1.

3. Officers Report

Chief Chip Wilmot gave the run report. Chip has recommended approval of Timothy Schmidgall, Nathan Gamez and Stacy Nauman as volunteer firefighters. The Stryker power cot is on order. The March training will be on pre-planning.

Asst. Chief Lonnie Beckwith gave the update on the Eagle Scout project.

Asst. Chief Dawson stated the EMS program is on the BLS med annual refresher this month.

4. Report from all Committees

5. Old Business-None

6. New Business

- 1) **Discussion only regarding next fiscal year 2016-2017 Budget and Appropriations-Deferred**
- 2) **Discussion and possible action regarding reappointment and submission to the Woodford County Board of Bruce Mathes to a new 3 year term-Deferred**
- 3) **Discussion and possible action regarding daytime staffing levels and using part time or full time staff**

Chief Wilmot explained the history of the personnel needs years ago and where we are today. Currently Ryan Williamson is having trouble finding people to cover all of the shifts. A suggested solution would be to employ 2 full time employees to work 40 hours a week.

Chris Zaremba questioned what would be required of a full time position in regards to benefits, insurance and vacation pay. The board discussed and agreed to have Chris Zaremba and Chip Wilmot meet with Attorney Brady to discuss the requirements.

Chip Wilmot noted the need to look at Victor Garza's pay since he did not get a raise the last time the board adjusted some of the employee wages. Chris Zaremba recommended looking at all of the personnel wages to make sure they are in the proper ranges with regards to their duties and responsibilities. This will be on the next agenda in order to coincide with the new fiscal year budget.

Discussion only regarding next fiscal year 2016-2017 Budget and Appropriations

The board discussed the budget and appropriations for the new fiscal year.

Discussion and possible action regarding reappointment and submission to the Woodford County Board of Bruce Mathes to a new 3 year term

Chris Zaremba gave a letter to the Woodford County Board for the reappointment of Bruce Mathes to a new 3 year term on the Germantown Hills Fire District Board. This will be approved at the April meeting along with the reorganization of the board.

7. Human Resources-None

8. Treasurer Report

- 1) **Discussion and possible action regarding authorization of bills presented for payment**

Bruce Mathes presented the treasurer's report and bills.

A motion was made by Randy Nash to approve the treasurer's report and pay the bills. The motion was seconded by Chris Zaremba. All yeas and no nays. Motion passed #2.

9. Secretary Report

Randy Nash reported the minutes have been posted.

10. Correspondence-None

11. Review of Annual Schedule of Activities- The Board re-appointment is on the schedule of activities.

12. Public Comments-The Germantown Hills Chamber vendor and pork chop sale is on May 7th. The St. Jude Bags Tournament is on May 14th. The Michael's 5K Run for Life is on July 23rd this year.

13. Meeting Schedule-The next meeting is on April 5, 2016 at 7:00 pm.

14. Adjournment

A motion was made by Bruce Mathes to adjourn the meeting at 8:08 p.m. The motion was seconded by Randy Nash. All yeas and no nays. Motion passed #3.

Ann Sasso
Administrative Clerk