

**Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890**

November 7, 2017 7:00 p.m.

Germantown Hills Fire Protection District Board:

Present:

Randy Nash, President
Bruce Mathes, Treasurer

Absent:

Brian Christensen, Secretary

Officers also present:

Chip Wilmot, Fire Chief
Ed Madden, Asst. Chief
Chad Dawson, Asst. Chief
Lonnie Beckwith, Asst. Chief
Ryan Williamson, Captain

1. Call to Order and Roll Call- President Randy Nash called the regular meeting to order at 7:00 p.m.

2. Approval of Minutes-The minutes from the last meeting was reviewed.

- 1) **Regular Meeting of October 3, 2017-**A motion was made by Bruce Mathes to approve the regular meeting minutes from October 3, 2017. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #1.**

3. Officers Report-Chip Wilmot gave the run report and equipment repair report. They discussed the options if one of the ambulances is gone for a repair. Chip will get some numbers on a new truck and a possible rental. The November training will be on self-contained breathing apparatus, which will also include annual fit testing. The annual Christmas dinner has been scheduled for Saturday, January 13, 2018. Chip noted the Annual 5K race and Halloween costume contest went well.

Ed Madden noted the training for November will be SCBA. Chad Dawson reported the EMS training is on falls.

4. Report from all Committees-None

5. Old Business

- 1) **Discussion and possible action regarding adoption of the tax levy Ordinance for the 2017-2018 fiscal year. This ordinance will set the amount**

the Fire Protection District seeks to raise through real estate taxes for the 2017-2018 Fiscal Year.

A motion was made by Randy Nash to approve the Tax Levy Ordinance for the 2017-2018 Fiscal Year. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #2.**

2) Discussion and possible action regarding preparation and submission of the Annual Comptroller's Report. (Treasurer's Report)

Bruce Mathes stated the comptroller report will be published and submitted.

A motion was made by Randy Nash to accept the Annual Treasurer's Report for publication and submittal. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #3.**

3) Discussion and possible action regarding the addition of a storm shelter to the fire department property.

Ed Madden had previously reported he had some costs on some storm shelters. The ESDA committee discussed storm shelters at their meeting and it was noted the Fire Department would probably do something soon as the Village will be looking at long term solutions and funding opportunities. The board noted the need to look at what the expenses will be on the ambulance before moving forward on the storm shelter.

6. New Business

1) Discussion and possible action regarding review of the proposal for the annual renewal of the Germantown Fire Protection District continued insurance coverage.

Randy Nash stated the board had received a summary of the coverages.

A motion was made by Bruce Mathes to approve the continued insurance coverage including the accidental death and dismemberment coverage with ESIP. The motion was seconded by Randy Nash. All yeas and no nays. **Motion passed #4.**

7. Human Resources-None

8. Treasurer Report

1) Discussion and possible action regarding authorization of bills presented for payment

A motion was made by Randy Nash to approve the payment of the bills. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #5.**

9. Secretary Report-Randy Nash reported the minutes have been posted on the website.

10. Correspondence-An IPR payroll survey was received for completion.

11. Review of Annual Schedule of Activities-The annual schedule of activities was reviewed and the 2018 meeting dates will need to be set.

12. Public Comments-None

Randy Nash noted the full-time employee discussion was not on the agenda but a job description needs to be put together for further discussion at the next meeting.

13. Meeting Schedule-The next meeting is on December 5, 2017 at 7:00 pm.

14. Adjournment-A motion was made by Randy Nash to adjourn the meeting at 8:00 p.m. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #6.**

Ann Sasso, Administrative Clerk