

Germantown Hills Fire Protection District  
313 Prairie Avenue  
Germantown Hills, IL 61548  
309-383-4890

**August 6, 2013**

**Germantown Hills Fire Protection District Board:**

Present:

Chris Zaremba, President  
Bruce Mathes, Treasurer  
Secretary

Also present:

Chip Wilmot, Fire Chief  
Chad Dawson, Asst. Chief  
Ed Madden, Asst. Chief  
Lonnie Beckwith, Asst. Chief  
Victor Garza, Captain

President Chris Zaremba called the meeting to order at 7:00 p.m.

**Minutes**

The minutes from the last meeting were reviewed.

**A motion** was made by Bruce Mathes to approve the minutes from July 2, 2013. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #1.**

**Chief's Report**

Chief Chip Wilmot gave his report and the run report for the month. Chief Wilmot noted that he recommends approval of Jesse Sutter, Nick Sutton, Matthew Kutze, Brad Klisares, Dustin Cook, and Justin Smith as volunteer firefighters. Jake Nicholson, Tyler Deatherage and Landin Wernsman have separated from the Department.

There were no equipment repairs but boots were purchased for the new firefighters. The 1604 truck has a repair and we think the supplier will make good on it. The August training will be on hose testing, which will also include hydrant operations, hoses, nozzles and appliances.

Chip stated that they are working with Ragan Communications to schedule installation of the Knox box in the ambulance.

We are waiting on the paperwork for the lighting grant. The inspection of the building has been completed.

## **Committee Reports**

**Training-**Asst Chief Chad Dawson reported the August EMS training will be on patient assessment.

## **Old Business**

### **Discussion and possible action regarding new email system.**

Chad Dawson he had no new quotes and stated that his recommendation would be to go with Heart Technologies.

A **motion** was made by Chris Zaremba to go with Heart Technologies for the email hosting. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #2.**

## **New Business**

### **Discussion and possible action regarding holiday pay for employees.**

A **motion** was made by Bruce Mathes to approve holiday pay for the following holidays: New Years Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving, Christmas Eve Day (2<sup>nd</sup> shift), Christmas and New Year's Eve Day (2<sup>nd</sup> shift) with this being retro back to May 1<sup>st</sup> of this year. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #3.**

Ed Madden recommended this be added to the guidelines. Chip will update the policy to include the holiday pay.

### **Discussion and possible action regarding the purchase of a reserve ambulance.**

Chief Wilmot stated that one of the volunteers that works in Clinton indicated they are looking to sell an ambulance. Chip explained that it is a 1993 and has around 53,000 miles on it. He thinks the value is 10,000-15,000. Chip noted that this ambulance could run second calls if we have the staff but if we don't we wouldn't have to guarantee it. That Department will know in a couple of weeks what they are going to do but they are in need of money and are looking to sell the ambulance. We have information on the condition and reliability of the ambulance. Bruce Mathes and Chip Wilmot will check the budget so that the board can discuss this at the next meeting and make a decision.

### **Discussion and possible action regarding final budget FY 2013-2014**

Bruce Mathes reported that he had talked with Attorney Brady about tentative dates for posting publications and a public hearing for the Budget and Appropriation Ordinance. There might be a need for a special meeting but Bruce will confirm. Bruce and Chip will finalize the budget numbers.

### **Discussion and possible action regarding Appropriation Ordinance FY 2013-2014**

The board discussed the budget and appropriation numbers.

### **Human Resources**

None.

### **Treasurer Report**

Bruce Mathes presented the treasurer's report and bills.

**A motion** was made by Chris Zaremba to accept the Treasurer Report and pay the bills. The motion was seconded by Bruce Mathes. All yeas and no nays. **Motion passed #4.**

### **Secretary Report**

Chris Zaremba will post the minutes on the website.

### **Communication**

Chris Zaremba stated he received a check for \$1,000 from State Farm and a return premium for \$378.00 from the Illinois Public Risk Fund.

### **Annual Activities**

Fire Drills at the schools. Chip Wilmot stated that normally the school calls to make the arrangement.

### **Public Comment**

None.

### **Meeting Schedule**

The next meeting is September 3, 2013 at 7:00 pm.

### **Adjournment**

**A motion** was made by Bruce Mathes to adjourn the meeting at 8:01 pm. The motion was seconded by Chris Zaremba. All yeas and no nays. **Motion passed #5.**

Ann Sasso  
Administrative Clerk