

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

July 2, 2013

Germantown Hills Fire Protection District Board:

Present:

Chris Zaremba, President
Bruce Mathes, Treasurer
Secretary

Also present:

Chip Wilmot, Fire Chief
Chad Dawson, Asst. Chief
Ed Madden, Asst. Chief
Victor Garza, Captain
Matt Haines

President Chris Zaremba called the meeting to order at 7:00 p.m.

Minutes-The minutes from the last meeting were reviewed.

A motion was made by Bruce Mathes to approve the minutes from June 4, 2013. Seconded by Chris Zaremba. All yeas and no nays. **Motion passed #1.**

Chief's Report-Chief Chip Wilmot gave his report and the run report for the month. Chief Wilmot noted that he recommends Joshua Rademaker for a part-time EMT position. Uftring Ford repaired Medic 1's overheating condition. Medic 1's front end was aligned, DOT inspection and 6 month oil change was completed. July monthly training will be on pump operations, which will also include hydrant, drafting, hoses, nozzles and appliances.

Chip stated that they were unable to install the Knox box in the ambulance last week. We had to order a new maintenance technician's key for the new style of Knox box.

Chip Wilmot noted the need to discuss the holiday pay rate for the EMT's. Bruce Mathes and Chris Zaremba were in agreement with the holiday pay for the major holidays. Bruce noted that the budget will allow for the additional pay and it was agreed to put this on the next agenda for approval.

Chip noted that we went almost a year without an incident of not having the ambulance for an extended period of time. He noted that this would be our responsibility to cover this and is not sure how to handle it other than we might need to look at an older truck for a back up as a possibility. The 2014 ambulance budget will include putting money aside in an ambulance vehicle fund.

A motion was made by Chris Zaremba to approve Joshua Rademaker as a part-time EMT. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #2.**

Committee Reports

Training-Asst Chief Chad Dawson reported the July EMS training will be on pediatric emergencies. Chad reported that the EMS Medical Director has stepped down so it will interesting to see if there are any changes made with the Interim Director. Chad also discussed the dispatching fees.

Old Business-none

Discuss and consider voting on a new email system-Chad Dawson had received a proposal from HeartCloud for an email system. The board discussed.

Lonnie Beckwith arrived at 7:40 p.m.

The attorney has stated that we need to archive the emails forever. This will be tabled for one month in order to check into some additional information.

Move contingency dollars to maintenance vehicle and maintenance facility in previous budget

A motion was made by Chris Zaremba to move \$1003.18 from the contingency fund to the maintenance vehicle fund. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #3.**

A motion was made by Chris Zaremba to move \$6001.29 from the contingency fund to the maintenance facility improvement. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #4.**

New Business

Budget and Appropriation Ordinance-Chip Wilmot and Bruce Mathes are looking at the numbers for the new year and will get the information to Attorney Brady.

Update on Building Lighting Grant-Tabled for now.

Human Resources-None.

Treasurer Report

Bruce Mathes presented the treasurer's report and bills.

A motion was made by Chris Zaremba to accept the Treasurer Report and pay the bills. Motion seconded by Bruce Mathes. All yeas and no nays. **Motion passed #5.**

Secretary Report

Chris Zaremba noted that Wayne Cox posted the minutes on the website.

Communication

Chris Zaremba stated he received notice from Wayne Cox that he would be resigning from the board as of June 30, 2013.

Chris also received notice from Advanced Digital Services will no longer service the copier. Chip Wilmot noted that we will need to fix at as needed.

Chris reported that John Meister the accountant is going to be retiring so we will need to get a new accountant.

We received the quarterly ambulance bill but will hold it until we receive the taxes from the County.

Annual Activities

July-Review minutes of closed sessions.-There were no minutes to review.

Public Comment-None.

Meeting Schedule-The next meeting is August 6, 2013.

A motion was made by Bruce Mathes to adjourn at 8:17 pm. Motion seconded by Chris Zaremba. All yeas and no nays. **Motion passed #6**

Ann Sasso
Administrative Clerk