

Germantown Hills Fire Protection District
313 Prairie Avenue
Germantown Hills, IL 61548
309-383-4890

May 14, 2013

Germantown Hills Fire Protection District Board:

Present:

Wayne Cox, President
Bruce Mathes, Treasurer
Chris Zaremba, Secretary

Also present:

Chip Wilmot, Fire Chief
Chad Dawson, Asst. Chief
Victor Garza, Captain
Matt Haines

President Wayne Cox called the meeting to order at 7:00 p.m.

Minutes-The minutes from the last meeting were reviewed.

A motion was made by Chris Zaremba to approve the minutes from April 2, 2013. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #1.**

Chief's Report-Chief Chip Wilmot gave his report and the run report for the month. Chief Wilmot noted that Howard Tarbet has separated from the department due to moving out of the area. There were no equipment repairs to report. The new equipment purchase includes a new computer for the accounting and trustees and a portion of the turnout gear for the new EMT-B. The remainder of the turnout gear is on order for the new EMT-B.

The May monthly training was on engine 1602, drafting, master stream operations and handline operations.

Chip stated that we have received the Knox box for the ambulance and are working to schedule the programming and installation.

Chip Wilmot reported that in order to get emails set up for everyone it is going to be expensive. Matt Haines explained how the email system would work and how the emails would be archived. The board discussed. Chris Zaremba recommended waiting a month so that he can check with some other individuals on how they do their email system so that we can see if there are any other alternatives. This was tabled until the next meeting.

Committee Reports

Training-Asst Chief Chad Dawson reported the May EMS training will be on triage training.

Old Business-none

New Business

New Officer Position-This would be a Captain's position on the ambulance side of the chain of command.

A motion was made by Chris Zaremba to create a new position for an Ambulance Captain for staff scheduling. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #2.**

Election of New Board Officers

A motion was made by Wayne Cox to nominate Bruce Mathes as Treasurer. Seconded by Chris Zaremba. All yeas and no nays. **Motion passed #3.**

A motion was made by Wayne Cox to nominate Chris Zaremba as President. Seconded by Bruce Mathes. All yeas and no nays. **Motion passed #4.**

A motion was made by Bruce Mathes to nominate Wayne Cox as Secretary. Seconded by Chris Zaremba. All yeas and no nays. **Motion passed #5.**

Human Resources-None.

Treasurer Report

Bruce Mathes presented the treasurer's report and fiscal year to date balances. He noted that there might need to be some adjustments made to some of the line items but will need to wait until all April bills are posted. Bruce Mathes and Chip Wilmot are working on the budget for next year. The board discussed the budget and appropriations.

A motion was made by Wayne Cox to accept the Treasurer Report and pay the bills. Motion seconded by Chris Zaremba. All yeas and no nays. **Motion passed #6.**

Secretary Report

Chris Zaremba reported that the minutes were posted on the website, the levy confirmation was filed with the County Clerk and all statements of economic interest have been completed.

Communication

Wayne Cox stated that he had received a thank you note and a \$100 check from the Metamora-Germantown Hills Junior Women's Club for the use of the building for their monthly meetings.

Annual Activities

June-Adoption of Prevailing Wage Ordinance

July-Review minutes of closed sessions.

Public Comment-None.

Meeting Schedule-The next meeting is June 4, 2013.

A motion was made by Chris Zaremba to adjourn at 7:57 pm. Motion seconded by Bruce Mathes. All yeas and no nays. **Motion passed #7**

Ann Sasso
Administrative Clerk