

Germantown Hills Fire Protection District  
313 Prairie Avenue  
Germantown Hills, IL 61548  
309-383-4890

**April 2, 2013**

**Germantown Hills Fire Protection District Board:**

Present:

Wayne Cox, President  
Bruce Mathes, Treasurer  
Chris Zaremba, Secretary

Also present:

Chip Wilmot, Fire Chief  
Chad Dawson, Asst. Chief  
Lonnie Beckwith, Asst. Chief  
Victor Garza, Captain

President Wayne Cox called the meeting to order at 7:00 p.m.

**Minutes**-The minutes from the last meeting were reviewed.

**A motion** was made by Bruce Mathes to approve the minutes from March 5, 2013. Seconded by Wayne Cox. All yeas and no nays. **Motion passed #1.**

**Chief's Report**-Chief Chip Wilmot gave his report and the run report. Chief Wilmot discussed the possible creation of a Captain's position to assist with scheduling and overseeing of part-time EMT's and pay scale for that individual. Chip will determine a process and put the issue on the next meeting's agenda.

The April monthly training will be on hose testing, which will also include pumper, hydrant, hose and nozzle practical evolutions. The GH Fire received a grant in the amount of \$1400.00 through the Illinois Public Risk Fund, our workers compensation carrier. We will be placing a Knox box in the ambulance with these funds.

**Committee Reports**

**Training**-Asst Chief Chad Dawson reported the April EMS training will be on mechanism of injury.

**Old Business**-none

**New Business**

**New Software**-Chad Dawson reported the costs for the updated Microsoft Office software.

**A motion** was made by Chris Zaremba to purchase up to \$1100.00 on 5 copies of Microsoft Office. Seconded by Wayne Cox. All yeas and no nays. **Motion passed #2.**

Chip Wilmot reported he is checking into the possibility of setting up Fire Department emails. He will get a cost to set this up so that it can be budgeted for the new year.

**Human Resources-None.**

### **Treasurer Report**

Bruce Mathes presented the treasurer's report and fiscal year to date balances. Bruce noted that there will need to be some transfers between funds that will be approved at the next meeting.

**A motion** was made by Wayne Cox to accept the Treasurer Report and pay the bills. Motion seconded by Chris Zaremba. All yeas and no nays. **Motion passed #3.**

### **Secretary Report**

Chris Zaremba reported that the minutes were posted on the website.

### **Communication**

Wayne Cox stated that he had received a letter from Woodford County approving the re-appointment of Bruce Mathes as Trustee for the Fire Department.

### **Annual Activities**

The Statement of Economic interests should be completed.

**Public Comment-None.**

**Meeting Schedule-**The next meeting is May 7, 2013.

**A motion** was made by Chris Zaremba to adjourn at 7:52 pm. Motion seconded by Bruce Mathes. All yeas and no nays. **Motion passed #4.**

Ann Sasso  
Administrative Clerk